



Good Shepherd Episcopal School seeks a full-time or part-time **Library/Technology Specialist** for the 2023-2024 academic year. The Library/Technology Specialist is knowledgeable about the cognitive and social-emotional development of children K-8 and possesses a firm understanding of library science and applied technology. In addition to the duties and responsibilities below, the Library/Technology Specialist will be positive, collaborative, innovative, and passionate about teaching and learning. The ideal candidate is a dynamic and collaborative educator who can help students and faculty achieve the School's academic mission through the various functions, services and opportunities provided through its library and applied technology.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Support the mission, philosophy, and core values of the School
- Maintain the print and digital library collections
- Create library programming and service in collaboration with faculty, including research and information literacy curriculum
- Supervise and maintain the library space and provide comprehensive reference services to students and faculty
- Instruct and support faculty and staff in the ethical use of information, library resources, and technology through professional development and individualized support
- Actively develop a robust school reading culture through regularly scheduled and boy-friendly book clubs, book talks, engaging displays, programming, and activities, etc.
- Teach grades K-8 technology and innovation enrichment classes
- Develop benchmarks and standards for student technology proficiency
- Introduce and support cross-curricular integration of technology at all grade levels.
- Research and evaluate new hardware and software needs to enhance the technology curriculum and stay up to date on the latest trends in technology

REQUIREMENTS

- Bachelor's degree in library science or technology; preferably a master's degree in library science, education, or related field
- Experience working in a classroom environment, preferably in an independent school
- Experience with library management systems and discovery services
- Possess a love for reading and be able to engage students in pursuing a lifelong love of reading
- A commitment to best practices in education
- Ability to communicate effectively with students, families, and colleagues
- A clear commitment to diversity, community, and inclusion in school communities
- An ability to work in a collegial and collaborative environment
- A sense of humor, warm personality, and growth mindset



ADDITIONAL INFORMATION

Candidates interested in pursuing this position should send a cover letter, resume, and reference contact information to Assistant Head of School Nancy Negus at nnegus@gses.org. Please include "Library/Technology Specialist" in the subject line.

ABOUT GOOD SHEPHERD EPISCOPAL SCHOOL

Our community spirit is strong, as we are bound by a common purpose, which is to inspire our students to achieve academic excellence within a diverse, nurturing community. Our PK-8 program allows our students to build character and foster respect for one another and our shared environment.

Our instruction and program reinforce this common purpose and allow growth through hands-on experiences, especially taking advantage of our location at the intersection of the James River and Forest Hill Park in history-rich Richmond, Virginia. We are proud of the strength of our outdoor programming, the creativity of our curriculum, and our commitment to the individual needs of our students. We are a school where creativity meets community in the heart of Forest Hill, while staying "rooted in community, strengthened by diversity, and inspired by possibility."